



TUSTIN DANCE CENTER

14662 Franklin Avenue, Suite C, Tustin, CA 92780

(714) 544-3072 www.tustindance.com

STUDIO POLICIES

August 1, 2011

TUITION RATES for 2011-2012:

- Annual Registration Fee: \$15.00/student/year (non refundable).
- Single-hour class: \$16.00/class
- Monthly tuition (1 class per week): \$60.00/month
- Family/Multiple-class Tuition Schedule:

	<u>1st class</u>	<u>2nd class</u>	<u>3rd class</u>	<u>4th class +</u>
1st Dancer	\$60	\$45	\$24	\$24
2nd Dancer	\$45	\$24	\$24	\$24
3rd Dancer	\$45	\$24	\$24	\$24
- Maximum Tuition: Tuition is capped at 10 classes/student (\$297/month) or at 16 classes/family (\$350/month/family). There is no charge for additional classes.
- Private Lessons:
 - Solo-Private Lesson: \$60.00/ hour or \$35.00/half-hour
 - Duo-Private Lesson: \$38.00/dancer/hour or \$22.00/dancer/half-hour
 - Trio-Private Lesson: \$28.00/dancer/hour or \$17.00/dancer/half-hour

Tuition is due the 1st of the month and a \$15 late fee will be applied for all tuition payments received after the 10th of the month. Tuition is a **monthly fee**, so no additional charge is made for a five-week month, nor is an adjustment made for three-week months, holidays or breaks. **A \$35.00 fee will be charged for all returned checks.**

ATTENDANCE

If you miss a class, you may request a **Make-Up Slip** which may be used for any class appropriate for that student. Make-ups may be taken any time within 30 days of a missed class or holiday but there will be **no refunds for missed classes**. Make-up slips may be used **2 weeks prior** to a missed class or holiday, however, they are not valid if the student is not currently enrolled in a class at TDC or if there is an outstanding balance due.

Classes may be closed or combined if there are fewer than 6 students enrolled, and if 4 students or less are present on any given day, the class may be reduced to 45 minutes.

STUDIO CLOSURES

The studio is **CLOSED** the week before Labor Day, Thanksgiving weekend, Christmas and Easter Breaks (as set by Tustin Unified School District), Memorial Day, the Fourth of July, and the week after the annual Recital. We are generally **OPEN** on Martin Luther King Day, Presidents' Day, Columbus Day and Veterans' Day.

RECITAL

Our annual recital is held in late June and friends and relatives are welcome to attend. We rent out a large theater, so this is a big production and an exciting culmination to the year's efforts!! Tickets are General Admission and are available online or at the door.

Recital participation is not mandatory but the decision to participate must be made at the time costumes are ordered (usually in January). Costumes must be paid for in advance at time of ordering and **there are no cancellations or refunds on costume orders**. Your account balance must be paid in full prior to the Dress Rehearsal in order for your child to participate in the Recital.

NUTCRACKER

Our other major annual event is TDC's production of "The Nutcracker Ballet". We rent out a large theater for this production and celebrate the festivities with multiple performances of this traditional holiday ballet, in addition to hosting a special "Sugarplum Fairy Tea Party" for the little ones and a "Nutcracker Gala" for parents and patrons.

Auditions for Nutcracker take place each summer. The performance is in December and tickets go on sale in September. Please check the studio or www.tustindance.com for updates.

OBSERVATIONS

Visitors may observe classes through the viewing windows, however, it is recommended that observers limit viewing time, as dancers are aware of your presence and can become distracted from their lesson. Parents are responsible for the supervision of non-dancing children at all times.

DANCE ATTIRE

Students are expected to dress appropriately for their classes according to dance style:

- **BALLET** -- leotards and tights with hair combed back and secured in a tight, clean bun; pink ballet shoes (black for boys)
- **TAP** – leotards and tights; OR leotards with jazz pants or jazz shorts; black tap shoes
- **JAZZ** – leotards and tights; OR t-shirt or tank top with black jazz pants/shorts; black jazz shoes
- **HIP-HOP** – t-shirt or tank top with jazz pants, shorts or sweatpants (no jeans); tennis shoes

TDC dancers are not permitted to wear inappropriate clothing to class or TDC performances, and under no circumstances are they allowed to reveal bare midriffs. Dancewear, dance bags, shoes and accessories are available for purchase in our studio store, "*The Backstage Boutique*".

CANCELLATIONS & ABSENCES

If you cancel your enrollment in the studio or drop a class, **you must give a 2-week written notice.** Failure to do so will result in your being billed for the following month and there will be no pro-rata adjustments. As noted above, there are no refunds for the annual registration fee or for recital costume orders.

If you are absent three consecutive times in any class without notice, you may be dropped from that class. You may re-enroll upon returning, provided there is room in the class and upon payment of an additional registration fee.

WAITING ROOMS

The waiting rooms and lobby at TDC are one of our special features, providing a comfortable, peaceful environment for parents, dancers and siblings to visit, relax and enjoy each other's company while waiting for dancers. In the interest of continuing this welcome atmosphere, we ask that there be no running, horseplay or loud noise, and that there be **NO FOOD or DRINKS** (except water) in the waiting rooms or lobby. Thank you very much!

PHOTOGRAPHS & VIDEOS

We regularly photograph and/or videotape our annual Recital and The Nutcracker Ballet and we occasionally take pictures or videos of classroom activities. These photos and videos are often posted on the Tustin Dance Center website (www.tustindance.com) and/or used in promotional materials (printed or electronic). Unless specifically prohibited in writing by a parent or guardian, enrollment in Tustin Dance Center gives *Dance! Orange County LLC* permission to use photos or videos of your child(ren) for promotional and/or communication purposes.

As parent/guardian of _____ (student's name) I hereby acknowledge that I have read and received a copy of these policies and am in agreement with them.

Print name

Signature

Date